



COUNTY OF NORTHERN LIGHTS

POLICY

AFTER HOURS WORK

CREATED: 5/13/2025

REVISED:

TOTAL PAGES: 1

PURPOSE

The purpose of this program is to ensure the safety of workers by another person knowing when and where the workers are located during hours of operation.

SCOPE

When work is undertaken on a non-owned or operated site, the operator's program shall take precedence; however, this document covers company employees for awareness purposes and shall be used when an operator's program doesn't exist.

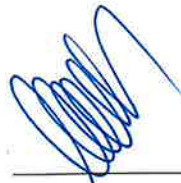
PROCEDURE

Workers who wish to work outside of their regular work hours must receive permission from their supervisor prior to working after hours or changing their work schedule. If the work is to be conducted by a lone worker, the Working Alone and In Isolation Policy and procedures apply. Additionally, first aid requirements must be met, hazards that arise out of the change must be reviewed and associated controls must be applied, prior to any change in work schedule/after hours work.

ACTION

Violations of this practice will lead to disciplinary action, up to and including, where appropriate, immediate suspension or termination of employment as per the company Enforcement Policy.



Chief Elected Official

Chief Administrative Officer